

Troop 391

2017 Summer Camp Rules & Etiquette



Please read and understand before signing behavioral contract

TO: All Troop 391 Scouts/Parents/Leaders

SUBJECT: 2017 Bartle Summer Camp: 4th Session, Camp Lone Star. Campsite Kickapoo, July 7th – 16th

PLEASE READ THIS LETTER, THE HANDBOOK AND ALL ATTACHMENTS CAREFULLY AND COMPLETELY. It contains a lot of helpful information about summer camp. Please also review the **Leaders Guide** and the **Program Guide** for other details. These are both available from the HOAC website.

You and your son are about to embark on a fun-filled adventure - Boy Scout Camp at H. Roe Bartle Scout reservation. We say you and your son because you are one of the major influences on how your son will view his camping experience. Your interest, enthusiasm, preparation and excitement will contribute their positive experience with a similar level of expectation and anticipation. Also, we encourage all parents to get involved in scouting as a trained leader, and attending scout camp is a way to get started.

The Troop committee and Leadership place a lot of importance on this outing. Scouts will benefit from their camp experience and we encourage every Scout to attend. Summer camp is fun! That's no secret. In order to get the most out of it, everyone must be prepared. Here are some important dates all Scouts and parents need to note:

Now through June — Please check your email and our web site, www.Troop391.net regularly! When you miss a meeting you can miss very important information. Our web site has a lot of forms and information about summer camp.

IMPORTANT DATES FOR 2017:

May Meetings - Meet with Mr. Warnecke & Mr. Danaher to plan your merit badge courses at camp.

June Meetings – Camp Prep!

June 26th - Required health form, parts A, B, C (from HOAC website) – Adults and Scouts going to camp. Please turn them into the Danahers.

- Photocopy of your health insurance cards. – Adults and Scouts going to camp
- Authorization to administer medications form (from HOAC website) – Adults and Scouts going to camp
- Signed Behavior contract with camp box combination and contact information. – Scouts going to camp
- Activity Consent form: <http://www.scouting.org/filestore/pdf/19-673.pdf>

June 26th — Troop to pack trailer for Bartle and check equipment/supplies

- Photocopy of your Drivers license and car insurance cover page if transporting scouts to camp.

July 7th — Leave for Camp

***** Be in Complete Class A Uniform *****

Meet at north Church parking lot at 7:30 a.m. Afterwards, Scouts will submit medicines to Pharmacy Coordinator, Hector Caballero. Medicines must be in original prescription container with dosage information, inside a zip-lock baggie with Scout's name written on outside of baggie in permanent marker.

Spending money will be deposited with the banker, Michael Gardner. All money must be one-dollar bills only, in sealed business-size envelope with Scout's name and total amount written on front.

Bring money for lunch at fast-restaurant in Clinton or a sack lunch. We will attend Mass at 8:15, leave OLP at 9:45 am and be at Bartle around noon.

FOURTH SESSION – July 7-16

July 10 Call Night, 8:00PM

July 12 Warrior Ceremony, 8:30PM

July 13 Honorary Call & Orientation

July 14 Brave & Honorary Ceremony, 8:30PM

July 15 Foxman Orientation, 4:30PM

July 16th — Return to Freddy's parking lot between 10AM and 11AM. Please provide a contact number you can be reached at for this day. We "normally" get back before 11AM, but sometimes, we're late. Having a cell number or home number will allow the Scout to call about 30 minutes or so out of town, and give you a heads up on a more accurate arrival time.

Please mark these dates on your calendar — these dates are very important. We have created the attachments to hopefully answer all questions about camp, how to be prepared for a safe, fun time, what behavior is expected, what to bring and what will not be allowed. Please read it thoroughly with your Scout so both of you are aware of the policies.

With your help and preparation this camp will be a great success. We look forward to seeing all of our Scouts and each of you at camp.

Bartle is a large place with hundreds of campers per session. Please do not call unless it is truly an emergency that cannot wait. Even then, it will be some time before a message can be delivered and a return call placed back to you. Phones can be a source of homesickness. Should your Scout call home, we suggest you give him encouragement that you want him to stay and have a great time. And please do not remind him of things you are doing at home that they might be missing while at camp.

Yours in Friendship and Warmth,

Len Danaher, Camp Scoutmaster

Mark Warnecke, Assistant Camp Scoutmaster

SUMMER CAMP PREPARATION CHECKLIST

- Camp Fees paid to Troop 391. (Give to Michele Warnecke, Len Danaher, or Mark Warnecke. Checks should be made out to "Troop 391".)
- Merit Badge schedule filled out and turned in.
- Forms to be completed and turned in (2 copies) to Mrs. Danaher by June 26th.
 - Health form & Med Authorization form filled out and signed for EVERYONE.
 - Medical Authorization form filled out and signed for EVERYONE.
 - Summer Camp Behavior Contract reviewed, understood and signed by Scout and parent/guardian. Turned in to Mr. Danaher by June 26th. Please write your scout's lock combination on this form.
 - Activity consent form completed for by the parent for each Scout.

KEEP A COPY FOR YOURSELF

- Reviewed camp and Troop rules.
- Camp checklist of clothes and supplies.
- Complete Boy Scout uniform (Class A).
- Completed Merit Badge prerequisite work.
- Prescription medication in original containers only, with proper labels listing dosages in a Ziploc bag with Scout's name in permanent marker on outside of bag turned in to Pharmacy Coordinator, Hector Caballero on July 7th. (Bring to the OLP parking lot the morning we leave for camp).
- Enclose Scout's spending money (single dollar bills only) for camp in a business envelope labeled with the Scout's name and the amount of money enclosed. Turn in the envelope containing the spending money to the banker, Michael Gardner on July 7th. (Bring to the OLP parking lot the morning we leave for camp).
- All possessions labeled with scout's name and Troop 391.
- Camp box (with combination lock) packed and inspected.
- Lunch money or disposable sack lunch and beverage for trip to camp on July 7th.
- And finally, your Scout handbook

The "CAMP BOX"

These sturdy boxes can last a lifetime if they are properly cared for. They are a good investment that your son can take to college with him. Some prefer to use wooden boxes while others choose hard plastic. Either will do. Just make sure it is short enough to fit under a cot. The cot height is about 15 inches. Also remember that they will be stacked one atop the other when loaded into the trailer for the trip down to camp and back.

Your son must also have a combination lock for the camp box. Write the combination to this lock on the top of the Summer Camp Behavior Contract. Somehow, many Scouts manage to forget their combinations. By having the combination in the file, the Adult Leaders can solve the problem quickly. Key-locks come with the possibility of lost keys. When that happens, we have no choice but to cut (destroy) the lock for the Scout.

CAMP SUPPLIES

Pack most of the clothes your son will need into the camp box. When you come down for Visitor Sunday, you may want to bring the rest of your son's clothes that he will need for the remaining days, a sealable plastic bag for the soiled clothes he will have ready for you. In addition to these clothes, your son will wear his complete Class A uniform down to camp and at special programs. Send a regular wire hangar for him to hang up his Scout shirt when he is not wearing it. He must also pack his Troop Activity T-shirt. We try to fill as much of your son's time with Merit Badge and Scout skills work as we can. However, your son will also need to relax and may want to pack items of personal interest to help fill his idle time. Things like cards or a favorite book are fine. But please remember that your son's focus should be on Scout work. If it is determined that a Scout is not devoting sufficient time to Merit Badge work because he'd rather read comic books, for example, the Leaders may decide to confiscate the comics and return them at the end of the session.

SPENDING MONEY

The camp fees cover three square meals a day. However, there is a trading post at camp that is stocked with craft supplies, camp tee shirts, patches, and, snacks, pop, and souvenirs. We suggest \$25 - \$35 for spending money. Each Scout is responsible for how he spends his own money. Keep in mind the extra expenses required for some of the merit badges he may be taking, including the "free-time" merit badge electives, of which there are several. Our Troop will operate a bank for the Scouts, so they will not have to keep large sums of money in their tents. They should keep their money in the Troop Bank and request to take out only the amount of money he will need for the day (usually we limit \$1.00 - \$2.50 per day unless they need more for a specific expense). A Scout should only carry as much money with him as he needs to make his purchase. You may want to bring him spending money on Visitor Sunday instead of providing the full 10-day amount in advance or mail him a dollar or two with each letter you send to camp.

LABELING PERSONAL GEAR

If you want it to come home from camp, put your son's name and Troop 391 on it! If it doesn't have a proper label on it, it may not make the round trip. Label everything with a permanent marker; under the collar, around the waistband, inside the shoe/sock, etc. Also label things like flashlights, Merit Badge books, pocketknives, and other equipment.

DAILY SCHEDULE

7:00 AM First Call-Reveille
7:15 AM To the Colors-Flag is Raised-K.P. Call
7:30 AM Breakfast
7:50 AM Lifesaving participants leave after 60-second KP
8:30 AM Merit Badges and Scouting Skills
9:30 AM Merit Badges and Scouting Skills
10:30 AM Camp Scoutmaster Meeting
10:30 AM Lunch Outpost Programs - Patrol Activities - Troop Swim
11:40 AM K.P. Call
12:00 noon Lunch
After lunch Senior Patrol Leaders Council
12:45-1:45 PM Rest Period
2:00 PM Merit Badges and Scouting Skills
3:00 PM Merit Badges and Scouting Skills
4:00 PM Patrol Activities-Troop Swim
4:30 PM Dinner Outpost Program
5:00 PM Staff and Leaders Swim
5:40 PM K.P. Call (no KP on Day 4)
5:45 PM Flag Retreat
6:00 PM Evening Meal *(Day 4 dinner is at 5:30 PM)
7:00 PM Troop Activities
8:00 PM Evening Program
8:30 PM Brave and Warrior Ceremonies on days 6 and 8
9:45 PM Call to Quarters (All Scouts in camp site)
10:00 PM Taps LIGHTS OUT, ALL SCOUTS IN THEIR TENTS

HIKING

Hiking on our reservation is encouraged but if you plan a hike to Iconium, or anywhere off the reservation, the Camp Scoutmaster must file a hike permit with the camp office. Observe good hiking practices by not walking on the road, and staying off private property. If the hike is after dark on the highway, light reflective clothing must be worn and a good supply of flashlights should be used with at least one at the front and end of each group.

RIFLE RANGE

The rifle ranges will be open during patrol activity times, 10:30-11:30 AM, and 4:00-5:00 PM for open shooting. This will be a great time to earn the NRA Marksmanship Awards, which will be available to those who qualify. Cost: \$2.00-\$3.00/25 rounds. Pay at the ORTC and take the receipt to the rifle range. Reservations are to be scheduled at the camp Senior Patrol Leaders meetings.

VISITOR'S SUNDAY

Troop 391's Visitor's Day will be Sunday, July 9th. **This is an important day for your son!**
Directions: South from Kansas City via Harrisonville - Highway 71 south to Harrisonville. Highway 7 from Harrisonville, south to Clinton. Highway 13 from Clinton to St. Clair County Highway C. Stay on Highway C approximately 12 miles to a stop sign. Turn right (south) through the town of Iconium, Missouri. The camp entrance is less than a mile from Iconium on County Z. Signs will point the way.

Visitor's Day is an ideal time for parents to see their son, his unit and campsite, and the program facilities at the H. Roe Bartle Scout Reservation. Please plan on arriving at camp at 10:00am - that is when the staff will start allowing visitors to enter the campsites. Car-pooling is required since parking in the camps is limited. So please work with your fellow scouting families to reduce the number of vehicles. The whole family is invited, but pets are not allowed. The Visitor's Sunday coordinator will let you know what type and how much food to bring with you. We do ask that you bring enough so that we will have enough leftovers to help feed the Troop supper that night, after you leave, as there will be no supper served in the mess hall on Visitor's Sunday night! Please remember to bring things like plates, cups, knives, forks napkins, etc. (candelabra is optional!)

Remember:

No pets at camp

Walk, do not run

Wear closed shoes

Bring chairs/drinks

Observe speed limits

BRING TREATS!

He will have plenty to show you. Plan on spending the day with him. Wear light summer-weight casual clothes (appropriate for the weather) and sturdy shoes. Don't forget sun protection. You should plan on departing at 4:00 PM because the Troop will have special outings for the Scouts planned for the evening. If for some reason you can't attend, please send a relative or close friend. Or consider asking another Scout's family to adopt your son for the day. If that is the case, or no one will be able to attend, please let the Camp Scoutmasters know in advance if possible. Visitors arriving on days other than designated visitor days MUST check-in at camp office. They will be escorted to the proper campsite.

CAMP CHAPLAIN SERVICE

There is a chaplain in camp or on the reservation at all times. They are there to minister to the needs of the Scouts and Scouters. The council's Jewish, Community of Christ, Episcopal, Catholic, Restoration and Protestant Committees on Scouting select the chaplains.

Chaplains are excellent people to get involved in working with homesick campers and other problems that may arise. They are accessible through your campsite commissioners or the camp director.

The chaplains provide many religious programs during the time at camp including: information on religious emblem programs, youth protection training and other programs as announced.

There will be an opportunity for Scouts and Scouters to begin a faith journey in the "Leather's Program". This program was created by the efforts of the Protestant, Jewish, Community of Christ and Catholic committees. All Scouts and Scouters are welcome to join. It is a program which builds from year to year on a person's spiritual life. The beginning year is a Blue Leather Book. All who begin this process will work through a Blue Book with questions and answers. At the end of the time, the chaplains will give all participants a fish shaped carabiner and a blue round leather. The second year is the Grey Leather Book.

The same process will be asked of the participants, to work on the materials and then met with your chaplain at the designated time and place to receive the grey leather rounder. The third year is the Silver Leather Book and the fourth year is the Gold Leather Book. The fifth year is the Red

Leather Book, with continued digging into each person's faith. The intent of the carabiner and leathers is to build from one year to the next. If a youth or adult does not return with their carabiner/leathers there will be a nominal fee to replace them.

The Protestant chaplains, offer Bibles and/or Gospel of John books at their worship times for those who have not received one in the past or did not bring one to camp. If you would like to receive one, ask your camp chaplain when he/she visits your campsite.

In addition, the chaplain provides camp church services during each session. All Scouts and Scouters are expected to attend and wear their Class A Scout uniform when attending church services. If there are Scouts/Scouters who play instruments and would like to help with worship services, please bring them to camp and let your chaplain know that you are available. We encourage participation from all who are in camp during the session. There will be an offering received at chapel services to continue the work of the chaplains/committees at camp. Service times will be announced in camp. Please attend a service of your choice. Remember a Scout is reverent!

LATE ARRIVALS/EARLY DEPARTURES

Your son will be involved in an overall program. Each day is important to the development of the program. He will need to be there the entire time. Please don't plan on late arrivals, leaves in between, or early departures. If these are unavoidable due to emergencies, you must follow these steps to take your son off of the Reservation.

1. You must locate the Summer Camp Scoutmaster or Assistant (Mr. Danaher or Mr. Warnecke).
2. Together, you will go to the camp office and find the Camp Commissioner (This could take considerable time, so plan around it and be patient).
3. The Camp Commissioner will check your Scout's paperwork and verify that you are, indeed, the parent or legal guardian. Again, be patient. Then you may leave.

You must reverse this process when you return to camp. Obviously, it's much easier to keep your son at camp. You need to realize that this is extremely time consuming and takes the Scoutmaster away from the Troop.

Please, if possible, provide a written note to Mr. Danaher with the day and time you will come to pick your Scout up, who will be picking him up, including when he will be returning to Camp. This will help facilitate and quicker check in/out procedure for you.

Also, please keep in mind that departures from camp may also have an impact on the Scouts activities and responsibilities he may have to complete. In most cases, these cannot be made up upon return.

MAIL CALL

Daily an adult leader from each campsite will pick up the mail at the camp office and bring it to the campsite. It can be very disappointing for a Scout who doesn't get mail.

PLEASE WRITE!!! Give relatives the address below and ask them to write as well. A letter a day to your son is ideal. Plan on mailing the first letter on July 1st. If possible, mail one or more each day through June 8th.

PACKAGES OF GOODIES AND/OR \$\$\$ ARE EVEN BETTER!

Scout's Name, Troop 391
Camp Lone Star, Campsite Kickapoo (4th Session)
Bartle Scout Reservation
5525 NE Scout Camp Road
Osceola, MO 64776-9000

Encourage your son to write you during his time at camp. It will help him feel connected to home and family. It will also allow him to use his free time productively. The best way to make this happen is to supply your son with pre-stamped, pre-addressed envelopes or postcards. Out-going mail is picked up at 10:00 AM from the camp

CAMP DUTIES

Each Scout will be assigned duties at camp. These will rotate so that each Scout has a chance to perform each duty. They will be posted daily, and each Scout will be trained on how to do them - some are more pleasant than others. The less pleasant duties can be reserved for disciplinary needs. Such instances could be, but are not limited to arriving late to flag ceremony or uncleanliness in their tent or pod area. You can make it easier for your son if you review the routine for K.P. (kitchen patrol) with him before he leaves for camp.

DINING HALL

We will eat three meals each day in the camp dining Hall. No Scout will be allowed to miss a meal. If a Scout is not hungry, he **MUST** still go with the Troop to the mess hall during the meal. No Scouts are allowed to stay in the campsite during meals. The menu changes every day so be prepared to enjoy great food! There is a new salad bar included. Scouts and leaders sit at tables set up for eight people. We will be assigned to certain tables for the entire session and a Scout "K.P." will be assigned to each table for each meal. It is a requirement that at least one adult is at every table in the mess hall for every meal.

If a Scout or Adult camper has special dietary needs due to food allergies, medical or religious reasons, please notify Troop 391 Camp Scoutmasters (Len Danaher or Mark Warnecke) ASAP. The kitchen staff at H. Roe Bartle Scout Reservation has consistently shown itself to be sensitive and adaptable to dietary requirements at mealtime. Camp Bartle will make a great effort to comply with these special requests for scouts as long as they have adequate notice. Unfortunately, they do not make any provisions for adult campers.

WHAT IS K.P. You Ask?

While at camp, the K.P. is your waiter. He sets the table, delivers the food and cleans up after the meal. To help leaders and new K.P.s, the following is a basic job outline. Special instructions are given to all K.P.'s at each meal to cover things that may be different at that meal. The K.P. duties will be rotated among all Scouts at the table.

K.P.s are your waiters. As in a normal restaurant situation they are required to have clean hands and have on a clean shirt. If they do not pass inspections they will be required to wash and be re-inspected.

- The K.P. arrives at the dining hall at K.P. call (bugle sounds 20 minutes before meal time)
- Pass cleanliness inspection by Commissioner Staff. As in a normal restaurant situation, KP's are expected to have clean hands and have on a clean shirt. If they do not pass

- inspection, they will be required to clean themselves and then be re-inspected before they can begin their duties.
- The KP sets the assigned table with a plate, glass, knife, fork and spoon for each of the eight people.
 - Special instructions will be given as K.P.s set their tables. At this time, sugar, salt, pepper, bread, and napkin holders can be checked and refilled.
 - When their tables are set, the K.P.s will sit down quietly, and wait for further instructions.
 - All campers enter the dining hall through their assigned door and are seated. Hot or cold food is not issued until everyone is seated. After the blessing, K.P.s are sent by section to pick up hot or cold food. (We may ask for assistance at this time).
 - Food and drinks are picked up at the kitchen serving counter as directed by dining hall staff.
 - Refills on drinks, bread and such, may be available if there is extra. Seconds for food may be announced and directed by the dining hall staff.
 - At the conclusion of the meal and program the program director will announce, "K.P.s remain."
 - Everyone else leaves the dining hall except the K.P. Then and only then does clean up begin. All food is scraped into one serving bowl, all liquids put in to pitchers, and the silverware is separated. The K.P. will then dispose of the trash, garbage and return dirty dishes to the washing area.
 - Once the table is cleared, the K.P. will wash the tabletop using a prepared solution. The floor under and around the table is swept. All trash is swept to the center aisle.
 - When each K.P. thinks his area is clean, he holds up his hand for area inspection and is released by a Commissioner.

HEALTH AND SAFETY

The Troop is responsible for all minor first aid. A Reservation Health Lodge, under the supervision of certified personnel, is maintained 24 hours a day at camp. Emergency transportation is available. Please be sure to notify Len Danaher or Mark Warnecke of any special medical problems your Scout may have, such as allergies, so that we will be able to properly handle any situation that arises.

WATER INTAKE

Troop 391 will provide ice water and chilled Gatorade coolers in our campsite for Scouts. Because of the heat that will be experienced during our camp this year, we will have a policy of instructing Scouts to intake copious amounts of clear liquids. Please instruct your Scout of the importance of consuming A LOT of clear liquids. Pop is not a clear liquid and does not provide the necessary nutrients to prevent heat-related illnesses! You should make certain your Scout packs a canteen or other carry-able container that he can keep filled and take with him to activities around the campsite.

PRESCRIPTION MEDICATIONS

Except for inhalers or other specified emergency devices, Scouts are not permitted to keep personal medications. If your son requires prescription medication, you must package it with SPECIFIC

DOSAGE AND FREQUENCY INSTRUCTIONS ON A 3 X 5 CARD WITH YOUR SON'S NAME AT THE TOP and give it to the Medical Coordinator, Hector Caballero, as soon as you arrive the morning we leave for camp. Adult leaders will ensure that your son takes his medicine at the correct time and in the correct dosage. They will also keep it in a secure place when it is not being dispensed. Medications requiring injections or refrigeration will be kept at the Health Lodge or the Commissioner's Cabin. Scouts will be brought to the Health Lodge or Commissioner's Cabin for dispensing. Please make sure your Scout knows what his medicine is and when he should take it. Typically, the pharmacy coordinator will dispense meds before the three meals and at bedtime. If your son must take his medication at a special time, please make sure this is clear in the instructions you provide.

Medications, both RX and Over the counter must be noted on the Authorization for Administering of Medications sheet to be turned in with the scout's health form

BREAKFAST - LUNCH - SUPPER - BEDTIME (These are the only times we have the troop assembled and in one place.

This same policy applies to over-the-counter medicines your son may need. Even Tylenol and itch cream must be dispensed by the appropriate Leader. The Troop has only a limited supply of these kinds of medicines. If your son uses an over the counter medication regularly, please plan to supply the Troop with the over-the-counter medicine your son may need for his 10 days at Camp. The Heart of America Council Camp Policy prohibits the dispensing of aspirin to Scouts.

Camp Rules and Regulations (Please read carefully)

SUMMER CAMP RULES AND ETIQUETTE

In addition to the Camp Regulations, every member of Troop 391 is expected to live by the Scout Oath and Scout Law and our Troop 391 Policy on "Behavior, Associated Discipline and Contraband" for the entire 10 days that we will be living together at camp. The following rules will be in effect the entire time. Review these with your son and make sure he understands them:

1. A Scout's tent is his home. Only enter another scout's tent at his invitation. Respect his belongings and his equipment.
2. Any damage done to a Scout's possessions, Troop supplies/equipment, or Bartle Camp equipment/property will be paid by the person responsible for the damage. Tents and cots are expensive. Treat everything like it was your own and there won't be any problems.
3. The safety of every Scout is uppermost in each Leader's mind. If a Scout wants to leave our Campsite for any reason other than Merit Badge classes, Mic-O-Say activities, or official Troop activities, he must get the permission of an Adult Leader. If the Adult Leader thinks the destination or activity isn't appropriate, permission will be denied. Remember to use the "Buddy System" at camp.

4. Every member of Troop 391 will read and abide by the Camp Regulations (found in the 2017 Leaders guide). That means no rope or vine swings! No fire other than in the fire rings in camp without permission! No bows and arrows or sheath knives! Respect all living things whether two legged or four legged, fur or feathers, roots or scales. Every Scout is expected to treat living things with respect.

5. The Leader Cabins and tents are OFF LIMITS to all Scouts and, except in emergency, are not to be entered without the express permission of the Adult Leader. At all times, Two Deep Leadership will be practiced at camp. (No adult is ever allowed to be alone with a single scout. Two adults or two scouts required at all times.) Adults will not sleep with Scouts, even if they are the parent.

6. The Troop Committee has approved the use of personal CD/AM-FM radio/iPod/MP3/Cell phone for scout to use during downtime at camp not during program hours. The use of the devices is for an individual scout to relax. The council agreed that any scout that abuses the privilege of the use of his electronic device will receive one warning and if he chooses to continue to abuse that right the device can be removed from the scout's possession until the end of camp. The council agreed that the use of these devices should not and will not interfere with the program and activities at camp. Please only bring music that is appropriate, no speakers of any kind; the volume level of any device should not interfere with another scouts right to a little peace and quiet.

While our electronic device policy does not completely exclude them, we discourage you from sending them to camp. The scout deserves one vacation from his electronic world, and additionally takes upon the risk of breaking or losing the device at camp.

7. **We will have a zero tolerance policy on contraband at summer camp.** This means that if a scout brings or is found to have in his possession any of the following items at camp he may be requested to leave camp and his parents will be notified to pick up their son. This may seem harsh, but a Scout has a choice prior to leaving for camp; he can follow the rules or knowingly violate them and receive the consequences. Before arriving at OLP each Scout should go through his camp box and make sure he has everything he should have and nothing that he shouldn't. Here is a list of items that should be left at home (this includes for the trip to/from camp):

- TVs, laser pens or pointers, and such. The Camp Scoutmasters may allow other electronic devices that are to be used as part of a recognized program, only with prior approval.
- Fixed blade or sheath knives. If a Scout wants to bring a pocketknife, the blade should be no longer than three inches.
- Bows and arrows, martial arts equipment, slingshots, or any kind of toy weapon. Water balloon launchers are not permitted.
- No hatchets or axes.
- Hammocks are not permitted.
- Any liquid fuels, incense, and especially FIREWORKS are NOT ALLOWED! Matches will be allowed for program purposes only with the approval of a Camp Scoutmaster. There is also no need for butane or liquid fuel lighters at all.

- Alcoholic beverages, narcotics, and controlled substances (not prescribed) are not allowed.
- Any tobacco products (such as cigarettes, chewing tobacco, etc.) are not allowed.
- Adult magazines/pornography is not permitted.
- Firearms and weapons are not allowed.

8. Stealing will be grounds for dismissal from camp. If a Scout is found to have stolen property, they will have their parents contacted and request that they come and pick their son up. There will be no refund of fees, and any MOS recommendations, if applicable, will be rescinded. A Scout is honest...

Troop 391 Summer Camp Discipline Policy —3 Strikes

Our summer camp leader staff would like to ensure that all of our Scouts will have a fun and enjoyable time while at camp and discipline will assist the leaders in delivering this.

Scouts will be expected to abide by camp rules, code of conduct and any local council policies which may not be stated in this handbook.

If a Scout is identified by an adult leader, or another Scout to be participating in inappropriate behavior, the Camp Scoutmaster (CS), Asst. Camp Scoutmaster (ACS) or the Committee Chairman (CC) will be notified. ***NO*** disciplinary action will be done by anyone until one of these persons is informed. This is to ensure we have a consistent and equal administration of the policy. After notifying the CS, ACS or CC they will determine the severity of the situation and whether to hold a Scoutmaster's conference with the Scout(s) to discuss it further. When there is more than one Scout involved, these conferences will be held separately so we may determine who is at fault and if the other Scout(s) were simply in the wrong place.

The next time the Scout is identified for inappropriate behavioral, he will have a Scoutmaster's conference, in addition to having his parents contacted and having the situation explained to them. If the behavioral continues and it warrants a third strike, the parents will be notified to make arrangements to come and pick their son up.

H. Roe Bartle Camp Policy

ALCOHOLIC BEVERAGES & NARCOTIC DRUGS

The Heart of America Council will not tolerate the presence of alcoholic beverages, drugs, or persons obviously under the influence of same, at any of our council camps. Violators will be asked to leave camp. Possession of controlled substances is a violation of state law and will be subject to criminal prosecution. Please announce this policy to all those who attend camp.

Remember, while at camp, the twelve parts of the Scout Law are in effect. Leaders are setting an example for boys to follow.

PERSONAL FIREARMS AND WEAPONS

Personal firearms, archery equipment and sheath knives are not allowed at camp, or on camp archery or firing ranges. If brought to camp, such personal equipment must be turned in to the camp administration until checkout at the end of the camp session. Tell your Scouts to leave them at home.

FIREWORKS

Fireworks are not permitted in camp.

LIQUID FUEL AT CAMP

The use of liquid or jellied fuels, gasoline, or oil lighting and/or cooking equipment, petroleum-powered motors and generators, other than in automobiles are prohibited at camp except when used in an Outpost program area. The storage of any type of liquid fuel in the troop campsite is strictly prohibited. NOTE: Motors or generators run by battery or other means are not acceptable at camp due to the potential fire hazard and noise pollution they create.

The council health and safety, risk management and camping committees have agreed that the storage and/or possession of such fuels constitute a safety hazard to our Scouts at camp. There will be no exception to the above decision.

HAMMOCKS

Because of past injuries (minor and serious) hammocks are not permitted at camp.

STAFF HOUSING

Campers and troop leaders are not permitted in the staff housing areas. Remember, this is their camp home. Just as you deserve privacy in your troop site, the staff also deserves their privacy.

WILDLIFE

The H. Roe Bartle Scout Reservation is home to many types of wild animals. No hunting, harming or collecting wildlife is permitted. Your camp ecology director is authorized to collect and display wild animals.

DINING HALL ATTIRE

Swim suits, tank tops, open toe shoes or tee shirts that have had the sleeves removed are not permitted in the dining hall. Hats are to be removed before entry into the hall.

EMERGENCY PROCEDURES AT CAMP

Each troop is required to fill out a fireguard chart given to them at check in, and have it displayed on their bulletin board.

FIRE: In case of fire, report it to the camp office IMMEDIATELY the camp staff is organized to help in fire fighting techniques, and the Iconium Fire Department will respond. Please stay out of their way so no one gets hurt. Please remember that every Scout should feel a responsibility for fire prevention.

SEVERE WEATHER: In case of severe weather warning (wailing siren for 3 minutes), please take shelter in posted areas. After the "all clear" is announced, gather troop together, do a head count and report to the shelter for further instruction. (See the Emergency Plan)

LOST CAMPER: Report a lost camper to the camp office, camp director or camp commissioner immediately.

STORM SHELTER PROCEDURES:

During campsite check-in on day 1 the complete troop will have a Storm Shelter Overview presented by the campsite Host. (2 minutes) before you go for your swim test.

At 5:15PM, you will be escorted by your campsite host into your storm shelter and he will go over all Storm Shelter procedures.

Campsite Scoutmaster should have a complete roster of everyone in camp and bring this roster with you when entering the storm shelter.

TROOP ROCKS

Painting rocks are a unique method for troops to build camp traditions. If your troop would like to establish a troop rock, see your camp director for approval. Troop rocks are not permitted in campsites.

ROPE SWINGS & PIONEERING PROJECTS

Due to their inherent risk, rope swings are prohibited at camp. All monkey bridges and pioneering projects constructed at camp must have approval of the Program Ranger director and the camp director and be less than five feet off the ground. Check with camp director before erecting any projects.

SHOWERS

Showers are available at the pool for personal use. "Make Shift" showers are not allowed in campsites.

ARMY CORPS OF ENGINEER MARKERS

Army Corps of Engineer property bound much of the reservation. Yellow signposts mark these boundaries. Removing or damaging these markers is very costly because resurveying is required to replace any missing markers. Please be sure that Scouts respect these markers.

BIKES

Campers may NOT bring or use bikes on the reservation except while on Turnip Top Trek.

SHOES

No open toed shoes or 'flip flops' (including sandals) are allowed due to the rocky trails.

RUNNING/WALKING

The black topped surface on Scout Camp Road lacks of an apron and has steep drop offs creating a potential hazard. Biking, hiking, jogging, etc. are not permitted on this road. Joggers, runners & walkers are invited to use the safer Family Housing Circle Road or the Lake Front Road from 1.5 Trading Post to the Lake.

LEADER CABIN LIGHTING

Due to the dangerous chemicals in car batteries, they are not allowed on the reservation except in your car.

CLEANLINESS

Please help us keep the reservation looking nice, your troop is responsible for keeping your campsite clean. The maintenance commissioner can help give you information the proper procedures to clean and maintain your latrine. Trash should be taken to the dumpster daily, and when leaving camp. Do not leave chairs, rugs, etc. Your troop can help keep trash picked up along the roads, please remind everyone that a good scout takes only pictures, and leaves only footprints. Please do not litter. Cleaning of the pool shower house is the responsibility of the leaders. Please see the Pool staff for the schedule and procedures. The maintenance commissioner can also help you with this.

EQUIPMENT DAMAGE CHARGES

Each Scout and Troop is responsible for taking care of camp equipment that has been assigned for their use. In case of damage to this equipment, the individual or troop is responsible for payment of repairs or replacement. The charges are as follows:

- Cot Canvas replacement (rips, cuts, or writing on canvas) \$ 35.00
- Cot replacement (when canvas and frame are damaged) \$ 75.00
- Cot end, leg or side board replacement \$ 20.00
- Metal Cots \$ 75.00
- TENTS Rips and tears \$ 10.00 per inch
- Writing on canvas \$ 25.00 per panel
- Tent replacement \$ 365.00
- Waterproofing Destroyed (Determined on case by case basis)
- ARMY CORPS OF ENGINEER MARKER REPLACEMENT \$1500.00
- OTHER – Equipment or supplies issued for merit badge or individual use will be replaced or repaired on actual cost basis.

DO NOT BRING AEROSOL CANS TO CAMP. Aerosol spray used inside tents WILL remove waterproofing from tents. If waterproofing is destroyed, the cost is determined by individual case. *DO NOT USE FIRES, MOSQUITO COILS OR INCENSE INSIDE YOUR TENTS or CABINS.* Replacement charges will apply.

VANDALISM AND PRANKS

Vandalism and pranks which cause damage and/or require labor necessary to restore the camp property to its original condition will not be tolerated. Scout troops engaged in such practices may lose their placement in future camp draws. Scouts and leaders making unauthorized entry into buildings and/or program areas or not in their campsite after taps may be asked to leave the reservation. All Scouts and leaders must be in dining hall during meals.

SELLING POLICY

The sale of merchandise to campers, leaders, or staff for personal or unit profit is not permitted. The use of Heart of America Councilor Tribe of Mic-O-Say logos are protected and written permission is required.

"The Heart of America Council, Boy Scouts of America, by signature of the Scout Executive shall have the sole right to authorize the use of insignia, words, phrases, designation marks, pictorial representation and descriptive remarks related to the program of the corporation, including the Tribe of Mic-O-Say, on commercial products, promotional efforts and/or sale and distribution to members of the Boy Scouts of America and/or the general public. The use of it shall be only as authorized and approved by the Scout Executive.

VEHICLE SAFETY

DO NOT RIDE IN THE BACK OF TRUCKS. NO EXCEPTIONS.

Boy Scouts of America regulations prohibit using the cargo area of trucks (including pick-ups with camper shells) and trailers for transportation of passengers, or persons riding on the tailgate of station wagons. Each occupant should have and use a seat belt. Please cooperate by keeping your Scouts off such equipment. Drivers of vehicles must be at least 18 years of age, with current driver's license. All vehicles must have seat belts for the number of occupants. This is a state law.

CAMP SPEED LIMIT AND VEHICLE STORAGE

The maximum speed limit for all vehicles at camp is 15 miles per hour. No driving off of roads and all vehicles must be parked in designated parking areas. Absolutely no cars/vehicles trailers of any kind will be allowed in campsites unless otherwise authorized by camping staff. All troop buses, trucks and trailers from Lone Star and Sawmill must be parked behind the Sawmill lagoon. The owner of each vehicle is the person solely responsible for its security. The Heart of America Council is not responsible for loss or damage caused by fire, storm, theft, and vandalism or to any person, vehicle, and trailers or for any loss or damage to articles left in vehicles.

CHECK OUT PROCEDURE DURING CAMP SESSION

CAMPER: Departure notice must be completed at the camp office and must be approved by camp director, assistant camp director, ORTC Director or Assistant ORTC Director. Campers may leave only with parent or guardian or with written release from either one. In the event of written release, the name of individual transporting camper must be specified in writing.

ADULT: Check out at camp office. Leave date and time of expected return.

NOTE: Missing days during a session affects Mic-O-Say recognition.

ENDANGERED SPECIES

The Council of Chieftains passed a resolution banning the use of endangered species claws, feathers, and/or parts (from being used for Mic-O-Say attire. Remember that Federal Law protects birds of prey, and possession is punishable by fines or prison

YOUTH PROTECTION GUIDELINES

Our nation's greatest asset is our youth, and Scouting is pledged to protecting and nurturing our children. Any camp leader or staff member who suspects, knows of, or witnesses a child being abused at camp, or at a unit meeting or activity, is mandated by the states of Kansas and Missouri to notify proper officials. While at camp, all suspected child abuse incidents (i.e. physical, emotional, and sexual) must be reported to the Reservation Director or Camp Director immediately. All reports are kept confidential.

Adults must not stay in tents or shower with youth members. Anyone caught or suspected of abusing a camper may be asked to immediately leave Scout camp property pending outcome of the investigation.

Hazing is a form of camper abuse and will be prosecuted.

The only exception to these policies is the right of parents to share a tent with their own child. However, though allowed, *it is recommended that parents do not exercise this right at camp*. By having Scouts tent together, we help to insure that they receive the maximum benefit possible from the camp experience. It also helps prevent any unnecessary misunderstandings or awkward situations.

The Heart of America Council requires that ALL leaders are fully trained prior to staying at camp. The minimum training shall consist of:

- Youth Protection
- Fast Start
- This is Scouting
- Committee Challenge
- Protecting God's Children for Catholic troops through the Diocese of St Joseph/KC

Follow the links from the training section on the HOAC website (www.hoac-bsa.org). From the TRAINING tab, click HEALTH AND SAFETY, then YOUTH PROTECTION TRAINING. The process is simple, self-explanatory and when you have successfully completed the training, please turn a copy of your cards into the troop leadership, one copy to the Heart of America Council office and keep one for yourself.

MERIT BADGE EXPENSES

All Scouts -

All merit badge pamphlets are \$3.50 each. Make sure that you buy, or check out from the troop library the most current version of the merit badge pamphlet. Approximate cost for specific badges is as follows:

- Archery \$3.00- \$5.00
- Art \$3.00 Program fee
- Basketry \$5.00 to \$12.00 depending on which basket kit you purchase. (Note: badge now requires two baskets for completion. Chair seat kits are \$7.00.
- Indian Lore \$10.00 to \$20.00
- Leather Work \$1.00 to \$5.00
- Motor Boating \$10.00 program fee, for gas to make the boat go fast.
- Pottery \$2.00 Program fee (includes all supplies needed).
- Rifle Shooting \$6.00 for ammunition
- Sculpture \$3.00 Program fee (includes all supplies needed).
- Shotgun Shooting \$25.00 (minimum) additional target shooting to meet requirements will require purchase of additional shells.
- Space Exploration rocket kits for \$10.00-\$20.00
- Water Sports \$20.00 for gas to get you up out of the water.
- Woodcarving kits in \$1.00 to \$3.50 range

FIRST YEAR SCOUTS -

Summer camp is just around the bend and we are going to have a great time earning some fun badges. Our Troop has learned from past experience that the following are badges that first year campers can earn, have fun, do some interesting things and prepare them for badges for next summer. These merit badges are:

Core:

- 1st year Camper Program
- Environmental Science
- Swimming
- Mammal Study
- Geology
- Leatherwork
- Wood carving

Prerequisites for above merit badges may be required before camp. See Camp Scoutmaster for details.

Plan on having ten days of fun and achievement at camp. Let's make Bartle Summer Camp an experience you'll remember for a lifetime.

WHAT TO BRING TO CAMP

The Boy Scout uniform builds pride. The Scoutmaster's attitude toward wearing the Boy Scout uniform will be reflected in the dress of his troop. Scouts should wear their uniform to and from camp with pride. Scouts and Scouters who have their Class "A" uniform shall wear it to camp-wide flag ceremonies, as well as campfires, Mic-O-Say Ceremonies (if not in tribal attire) and church services. Those who do not own a complete uniform should wear their Class "B" uniform.

Every troop at camp should take a few minutes to determine if it has everything necessary for a quality program. Remember that there is no electricity in your campsite. The following is only a suggested list of items to take to camp. Consult the Scoutmaster's Handbook for a more detailed list.

Equipment and Supplies Everyone Should Bring

- Health Form (completed and current)
- Bible or Prayer Book
- Camp Box with Combination Lock
- Official Scout Uniform Shirt, troop neckerchief w/slide, shorts or pants, belt, and socks)
- Camp T-shirt (new ones available at trading post)
- Extra shirts, shorts, underwear, socks, etc.
- Pajamas
- Swimming Suit (One piece suit for ladies)
- Non Aerosol Mosquito Repellent
- Bath towels
- Sleeping Bag or Blankets, Pillow
- Sweater or Light Jacket
- Sun Block
- Handkerchief
- Toothbrush & Toothpaste
- Flashlight & Extra Batteries

Paper & Writing Utensils
Hiking boots & tennis shoes (no flip flops, open toe shoes, or crocs)
Merit Badge Pamphlets
Pocket Knife (No sheath knives)
Jeans or Long Pants
Raincoat or Poncho
Hat or Cap
Shampoo, Soap, Comb
Boy Scout Handbook
Canteen or Water Bottle
Nylon Line, Clothes Pins, Coat Hangers
Drinking Cup
Watch

OPTIONAL EQUIPMENT

Moccasins
Work Gloves
Camera and Film
Sunglasses
Musical Instrument
Small Rug or Mat
Sewing Kit
Stamps and Envelopes
Clothes Washing Soap (in plastic bottle or biodegradable powder)

Spending Money — Souvenirs, snacks, merit badge supplies and craft kits are available at the Osage River Trading Company. Troop 391 will operate a “bank” to hold money for Scouts while at camp. Only small bills such as 1s & 5s should be brought to camp. The Scouts will sign in or out money on deposit or withdrawal slips to provide accountability for their account. The Trading Post cannot easily make change for larger bills.

All personal items and spending money should be kept in a secure camp box while at camp. Clothing should be clearly marked with your full name and troop number. Another suggestion is to provide a Sharpie or permanent marker to mark items as they are purchased while at camp. The Heart of America Council is not responsible for securing or for the loss of personal items. It is your responsibility to keep track of all personal valuables while at camp.